

**MUNICIPAL DOCKET
MAYOR AND BOARD OF ALDERMEN MEETING
DECEMBER 15, 2020 BEGINNING AT 6:00 P.M.**

Meeting Called To Order
Invocation:
Pledge of Allegiance:
Roll Call

Mayor Allen Latimer
Alderman Bledsoe
Alderman Jones

I. Vote on Municipal Docket

II. Consent Agenda

- A. Approval of minutes for December 1, 2020 Mayor and Board of Aldermen meeting.
- B. Retirement of Officer T. Harris effective December 26, 2020.
- C. Request suspension for employee #599, for 1 day, without pay, for violation of City Policy #701 in the Public Works Department to be served December 7, 2020.
- D. Authorize to adjust utility bill individual itemized list for November, 2020 in the amount of \$+8,114.26 and for any reductions finding the bill was unreasonably increased because of unforeseen circumstances and that the customer did not receive the benefit of the service.
- E. Resignation of John Whyte as IT Administrator effective December 11, 2020.

III. Claims Docket

IV. Planning

- A. Recommendation from Planning Commission for Sign Code Revision
- B. Case #2013 design code variance - appeal

V. New Business

- A. Requesting that you sell Tim Harris his duty weapon upon his retirement, a Glock Model 22 – 40 caliber, Serial Number BLVG923, for \$1.00.
- B. Request to declare property/vehicles as surplus in the Parks Department for scrap and place the vehicles on GovDeals for auction.
(52 Metal Light Boxes & 2 old metal gates to be taken to the scrap yard and declare surplus 2000 Dodge Dakota Truck# 1875 Tag# MSG13253 Vin# 1B7GL22X6Y5641875 with 103,998 miles and 1997 Ford F150 Truck# 301 Tag# MSG (Tag Unreadable) Vin# 1FTZF17281NB96096 with 312,048 miles)

VI. Mayor / Alderman Correspondence

VII. Department Head Correspondence

VIII. Engineer Correspondence

IX. City Attorney Correspondence

X. Executive Session

- A. Discussion of personnel matters in the Finance Department
- B. Discussion of personnel matters in the Parks Department
- C. Discussion regarding the prospective purchase, sale or leasing of lands

XI. Adjourn

December 15, 2020

Be it remembered that a meeting of the Mayor and Board of Aldermen of the City of Horn Lake, Mississippi was held on December 15, 2020 beginning at 6:00 p.m., it being the said time and place for conducting the meeting.

When and where the following were present: Allen Latimer, Mayor, Alderman White, Alderman Jones, Alderman Johnson, Alderman Roberts, Jim Robinson, City Administrator/City Clerk, Gary McElhannon, Public Works Director, Troy Rowell, Police Chief, David Linville, Fire Chief, Ethan Greene, Planning Director, and Billy Campbell, City Attorney.

Alderman Bledsoe, Alderman Guice, Alderman Bostick, Vince Malavasi, City Engineer attended the meeting by teleconference

Absent: None.

Order #12-10-20

Order to approve Municipal Docket

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Municipal Docket, as presented.

Said motion was made by Alderman Jones and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, Alderman Johnson, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 15th day of December, 2020.

Mayor

Attest:

City CAO/City Clerk
Seal

Order #12-11-20

Order to approve Consent Agenda

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Consent Agenda, items A-E, as presented.

- A. Approval of minutes for December 1, 2020 Mayor and Board of Aldermen meeting.
- B. Retirement of Officer T. Harris effective December 26, 2020.
- C. Request suspension for employee #599, for 1 day, without pay, for violation of City Policy #701 in the Public Works Department to be served December 7, 2020.
- D. Authorize to adjust utility bill individual itemized list for November, 2020 in the amount of \$+8,114.26 and for any reductions finding the bill was unreasonably increased because of unforeseen circumstances and that the customer did not receive the benefit of the service.
- E. Resignation of John Whyte as IT Administrator effective December 11, 2020.

Said motion was made by Alderman Jones and seconded by Alderman Johnson.

A roll call vote was taken with the following results:

Ayes: Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, Alderman Johnson, and Alderman Roberts.

Nays: Alderman White.

Absent: None.

So ordered this 15th day of December, 2020.

Mayor

Attest:

City CAO/City Clerk
Seal



**CITY OF HORN LAKE
BOARD MEETING
December 15, 2020**

Department	12/3/2020	Overtime Amount
Animal Control	\$4,950.42	\$0.00
Judicial	\$10,906.14	\$0.00
Fire/Amb	\$105,075.21	\$0.00
Fire/Budgeted OT	\$0.00	\$6,771.54
Fire/Non Budgeted OT	\$0.00	\$3,600.41
Fire/ST Non Budgeted OT	\$0.00	\$370.70
Finance	\$8,914.42	\$0.00
Legislative	\$4,540.25	\$0.00
Executive	\$2,873.00	\$0.00
Parks	\$11,539.29	\$0.00
Planning	\$5,517.02	\$0.00
Police	\$133,388.28	\$4,776.67
Public Works - Streets	\$13,706.58	\$65.66
Public Works - Utility	\$25,870.60	\$630.43
Grand Total	\$327,281.21	\$16,215.41



**CITY OF HORN LAKE
BOARD MEETING
December 15, 2020**

CLAIMS DOCKET RECAP C-121520

NAME OF FUND	TOTAL
GENERAL FUND	\$113,866.68
COURT COSTS	\$31,129.49
EXECUTIVE	\$45.03
LEGISLATIVE	\$134.92
JUDICIAL	\$1,250.00
FINANCIAL ADMIN	\$144.81
PLANNING	\$7,306.71
POLICE	\$16,165.32
FIRE & EMS	\$18,445.59
STREET DEPARTMENT	\$11,327.41
ANIMAL CONTROL	\$227.53
PARKS & REC	\$3,104.53
PARK TOURNAMENT	\$0.00
PROFESSIONAL EXPENSE	\$24,585.34
HEALTH INSURANCE	\$0.00
BOND FUNDED CAP PROJECT EXPENSE	\$13,037.70
DEBT SERVICES	\$19,524.38
LIBRARY FUND	\$476.25
ECONOMIC DEVELOPMENT FUND	\$0.00
UTILITY FUND	\$48,735.32
TOTAL DOCKET	\$195,640.33

VENDOR	VENDOR NAME	ORG DESC	ACCOUNT DESC	AMOUNT	CHECK NO	FULL DESC
520	DEPARTMENT OF FINANC	GENERAL FUND	STATE FINES COST PAYABLE-A	\$25,973.86	709766	STATE COST-NOVEMBER 2020
5827	MISSISSIPPI DEPARTME	GENERAL FUND	STATE FINES COST PAYABLE-A	\$1,957.00	709806	INTERLOCK ASSESSMENTS-NOVEMBER 2020
6242	MS FORENSICS LAB	GENERAL FUND	STATE FINES COST PAYABLE-A	\$38.50	709808	CRIME LAB FEES-NOVEMBER 2020
520	DEPARTMENT OF FINANC	GENERAL FUND	STATE FINES COST PAYABLE-B	\$478.25	709766	STATE COST-NOVEMBER 2020
554	DESOTO COUNTY CHANCE	GENERAL FUND	DUE TO LAW LIBRARY	\$289.50	709767	LAW LIBRARY FEES-NOVEMBER 2020
549	DESOTO COUNTY CRIME	GENERAL FUND	DUE TO CRIMESTOPPERS	\$194.00	709768	CRIMESTOPPER FEES-NOVEMBER 2020
520	DEPARTMENT OF FINANC	GENERAL FUND	ADULT DRIVING TRAINING	\$10.00	709766	STATE COST-NOVEMBER 2020
465	DPS FUND 3747	GENERAL FUND	WIRELESS COMMUNICATION FEE	\$1,614.00	709773	WIRELESS FUNDS-NOVEMBER 2020
520	DEPARTMENT OF FINANC	GENERAL FUND	LIAB INSURANCE-STATE FIN	\$574.38	709766	STATE COST-NOVEMBER 2020
4457	AT&T WIRELESS	EXECUTIVE	PROFESSIONAL SERVICES	\$45.03	709748	DECEMBER INVOICE
4457	AT&T WIRELESS	LEGISLATIVE	PROFESSIONAL SERVICES	\$134.92	709748	DECEMBER INVOICE
2443	KAREN SANDERS	JUDICIAL	CONTRACT PERSONNEL	\$500.00	709798	FINE DUE JUDGE 11-12-2020
3392	BYRON R MOBLEY, ESG	JUDICIAL	PROFESSIONAL SERVICES	\$250.00	709760	PROSECUTOR 12-1-2020
6340	COLE A VICKERS	JUDICIAL	PROFESSIONAL SERVICES	\$250.00	709764	PROSECUTOR-11-24-2020
9996	ANGELA BOISSEAU	JUDICIAL	PROFESSIONAL SERVICES	\$250.00	709819	PROSECUTOR 11-17-2020
4457	AT&T WIRELESS	FINANCIAL ADMINISTRATION	PROFESSIONAL SERVICES	\$144.81	709748	DECEMBER INVOICE
1702	FLEETCOR TECHNOLOGIE	PLANNING	FUEL & OIL	\$37.12	709786	FUEL FOR UT, ST, AND PLANNING
1457	NEEL-SCHAFFER INC	PLANNING	PROFESSIONAL SERVICES	\$210.16	709809	NS.04542.030 DC STORMWATER MGMT
1457	NEEL-SCHAFFER INC	PLANNING	PROFESSIONAL SERVICES	\$496.53	709811	ND.06145.020 CITY OF HORN LAKE RPR - FY 20
1457	NEEL-SCHAFFER INC	PLANNING	PROFESSIONAL SERVICES	\$1,452.90	709813	NS.05899.120 HORN LAKE GENERAL SERVICES - FY 2020
1457	NEEL-SCHAFFER INC	PLANNING	PROFESSIONAL SERVICES	\$5,110.00	709814	NS.15300.000 STORM WATER STUDY
1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$325.88	709803	REPLACE FRT. REAR BRKS :4722
1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$454.98	709803	REPAIR OIL LEAK ,TIE ROD ENDS
1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$1,063.00	709803	ACTUATOR MOTOR, HVAC DOOR, HEA
1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$785.00	709803	TRANS LINES ,TRANS FLUID : 155
1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$1,558.34	709803	ABS MODULE : 6361
1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$1,483.68	709803	ABS MODULE , COOLANT RESERVOIR
1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$293.50	709803	WINDOW REGULATOR , COOLANT : 1
1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$429.84	709803	WHEEL BEARING, WHEEL SEAL : 07
1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$1,693.93	709803	HOSE,O/F,OIL PAN SET,HUB BEARI

1180	MAGNOLIA TIRE	POLICE	VEHICLE MAINTENANCE	\$634.68	709803	FOUR TIRES: 2353
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$9.99	709818	SCRAPER TO REMOVE RADAR BRACKET
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$4.30	709818	O/F : CE 2353
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$124.09	709818	WIPPER MOTOR :6362
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$183.22	709818	RADIATOR ,TWO GALL ANTI FREZ:
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$5.36	709818	RADATOR CAP: 6362
1518	O'REILLY AUTO PARTS	POLICE	VEHICLE MAINTENANCE	\$26.88	709818	O/F OIL: 3520
5617	CHOICE TOWING	POLICE	VEHICLE MAINTENANCE	\$50.00	709761	TOW 6362 TO C/S
5617	CHOICE TOWING	POLICE	VEHICLE MAINTENANCE	\$50.00	709761	TOW 9659 TO C/S
2753	TRI-TECH INC	POLICE	EQUIPMENT PARTS & SUPPLIES	\$164.50	709831	GSR RE-STOCK
1180	MAGNOLIA TIRE	POLICE	FUEL & OIL	\$581.52	709803	FOUR TIRES : 1102
1180	MAGNOLIA TIRE	POLICE	FUEL & OIL	\$228.84	709803	TWO TIRES : 8932
1702	FLEETCOR TECHNOLOGIE	POLICE	FUEL & OIL	\$1,740.52	709788	FUEL WEEK 11-16 TO 11-22-2020
1702	FLEETCOR TECHNOLOGIE	POLICE	FUEL & OIL	\$1,611.34	709787	FUEL WEEK 11-23 TO 11-29-2020
5708	AMERICAN TESTING, LL	POLICE	PROFESSIONAL SERVICES	\$85.00	709745	BAC J MIRELES
5708	AMERICAN TESTING, LL	POLICE	PROFESSIONAL SERVICES	\$170.00	709745	BAC L WILLOUGHBY & B NOBLE
6142	PETTY CASH/TROY ROWE	POLICE	PROFESSIONAL SERVICES	\$5.34	709820	BATTERIES - CODE ENFORCEMENT
6167	AT&T - NCIC	POLICE	PROFESSIONAL SERVICES	\$212.93	709747	OCTOBER 2020 NCIC
3323	BANCORPSOUTH	POLICE	TRAVEL & TRAINING	\$294.00	709755	TRAINING - SUPERVISING CRITICAL INCIDENTS - D SAND
5505	COLTER GRAYSON	POLICE	TRAVEL & TRAINING	\$196.66	709765	REIMBURSEMENT MEALS - TRAINING - COLTER GRAYSON
6305	THE UNIVERSITY OF	POLICE	TRAVEL & TRAINING	\$1,200.00	709828	TRAINING - FTO MOSS, CHASE, MUSKIN, STOUT
6459	GLOBAL POLICE SOLU	POLICE	TRAVEL & TRAINING	\$249.00	709789	TRAINING 02-04 TO 02-05-2021 - M PRESSGROVE
6459	GLOBAL POLICE SOLU	POLICE	TRAVEL & TRAINING	\$249.00	709789	TRAINING - INTERVIEW & INTERROGATION D KETCHUM
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$428.44	709792	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$279.73	709792	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$252.05	709792	EMS SUPPLIES
1203	HENRY SCHEIN, INC.	FIRE & EMS	MEDICAL SUPPLIES	\$181.12	709792	EMS SUPPLIES
2202	ZOLL MEDICAL CORPORA	FIRE & EMS	MEDICAL SUPPLIES	\$731.71	709835	EMS SUPPLIES
5817	BOUND TREE MEDICAL	FIRE & EMS	MEDICAL SUPPLIES	\$244.12	709757	EMS SUPPLIES
5099	EMERGENCY EQUIP PROF	FIRE & EMS	VEHICLE MAINTENANCE	\$379.40	709775	UNIT 1 REPAIRS
5099	EMERGENCY EQUIP PROF	FIRE & EMS	VEHICLE MAINTENANCE	\$2,634.19	709775	ENGINE 3 REPAIRS AND PM
5099	EMERGENCY EQUIP PROF	FIRE & EMS	VEHICLE MAINTENANCE	\$4,366.02	709775	R1 MAINT AND REPAIRS
926	THE HOME DEPOT	FIRE & EMS	BUILDING & EQUIP MAINT	\$129.36	709827	STATION SUPPLIES

926	THE HOME DEPOT	FIRE & EMS	BUILDING & EQUIP MAINT	\$65.94	709827	WHITTEN/HLF
1199	MATHESON & ASSOCIATE	FIRE & EMS	BUILDING & EQUIP MAINT	\$95.00	709804	SERVICE CALL STATION 2 FAX
1945	THOMPSON MACHINERY	FIRE & EMS	BUILDING & EQUIP MAINT	\$2,800.00	709829	GENERATOR ANNUAL MAINTENANCE S
1945	THOMPSON MACHINERY	FIRE & EMS	BUILDING & EQUIP MAINT	\$1,616.50	709829	REPAIRS GENERATOR STATION 3
3323	BANCORPSOUTH	FIRE & EMS	BUILDING & EQUIP MAINT	\$139.36	709755	STATION SUPPLIES
6030	ACTION PLUMBING	FIRE & EMS	BUILDING & EQUIP MAINT	\$85.00	709742	REPAIR SHOWER STATION 1
1702	FLEETCOR TECHNOLOGIE	FIRE & EMS	FUEL & OIL	\$437.68	709784	FUEL 11/16-11/22
1702	FLEETCOR TECHNOLOGIE	FIRE & EMS	FUEL & OIL	\$451.43	709785	FUEL 11/23-11/29
1336	MS FIRE FIGHTER ASSO	FIRE & EMS	PROFESSIONAL SERVICES	\$1,000.00	709807	FF DUES 2021
3323	BANCORPSOUTH	FIRE & EMS	PROFESSIONAL SERVICES	\$250.00	709755	CPR INSTRUCTOR BOOKS
4457	AT&T WIRELESS	FIRE & EMS	PROFESSIONAL SERVICES	\$369.18	709748	DECEMBER INVOICE
1356	ATMOS ENERGY	FIRE & EMS	UTILITIES	\$234.36	709751	6363 HIGHWAY 301
2095	WALLS WATER ASSOCIAT	FIRE & EMS	UTILITIES	\$79.00	709834	6363 HWY 301
6392	FERNO-WASHINGTON	FIRE & EMS	EMS TRAUMA	\$1,196.00	709778	MONITOR MOUNTS FOR UNIT 4
1178	MAGNOLIA ELECTRICAL	STREET DEPARTMENT	MATERIALS	\$98.00	709801	FLASH LIGHTS FOR PUBLIC WORKS
4028	RELIABLE EQUIPMENT L	STREET DEPARTMENT	MATERIALS	\$70.00	709821	TIRE SEALANT
1518	O'REILLY AUTO PARTS	STREET DEPARTMENT	VEHICLE MAINTENANCE	\$122.03	709818	OIL AND FILTER FOR 1922 ST
6175	UNIFIRST CORPORATION	STREET DEPARTMENT	UNIFORMS	\$49.29	709832	UNIFORMS FOR UT AND ST
6175	UNIFIRST CORPORATION	STREET DEPARTMENT	UNIFORMS	\$50.55	709832	UNIFORMS FOR UT AND ST
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	\$406.18	709786	FUEL FOR UT, ST, AND PLANNING
1702	FLEETCOR TECHNOLOGIE	STREET DEPARTMENT	FUEL & OIL	\$128.60	709783	FUEL FOR UT AND ST
3709	BEST-WADE PETROLEUM	STREET DEPARTMENT	FUEL & OIL	\$118.06	709756	
1457	NEEL-SCHAFFER INC	STREET DEPARTMENT	PROFESSIONAL SERVICES	\$1,755.00	709810	NS.15236.001 TULANE ROAD BRIDGE REPLACEMENT
1457	NEEL-SCHAFFER INC	STREET DEPARTMENT	PROFESSIONAL SERVICES	\$8,439.50	709815	NS.15757.000 HL 2020 EWP PROGRAM
2903	EAGLE SPECIALTY	STREET DEPARTMENT	STREETS/TRAFFIC LIGHTING	\$90.20	709774	MAINTENANCE TO TRAFFIC LIGHT A
1702	FLEETCOR TECHNOLOGIE	ANIMAL CONTROL	FUEL & OIL	\$47.02	709780	FUEL FOR ANIMAL CONTROL
4457	AT&T WIRELESS	ANIMAL CONTROL	PROFESSIONAL SERVICES	\$45.03	709748	DECEMBER INVOICE
1356	ATMOS ENERGY	ANIMAL CONTROL	TRAVEL & TRAINING	\$135.48	709750	6410 CENTER STREET EAST
6376	KELLY SMITH	PARKS & REC	OUTSIDE MAINTENANCE STAFF	\$185.00	709799	OUTSIDE MAINT 11/22-12/05/2020
143	BWI-MEMPHIS	PARKS & REC	MATERIALS	\$473.80	709759	FIELD
926	THE HOME DEPOT	PARKS & REC	MATERIALS	\$94.94	709827	MATERIAL
926	THE HOME DEPOT	PARKS & REC	MATERIALS	\$7.98	709827	MATERIAL
926	THE HOME DEPOT	PARKS & REC	MATERIALS	\$17.47	709827	MATERIAL
926	THE HOME DEPOT	PARKS & REC	MATERIALS	\$115.41	709827	MATERIAL

5967	DESOTO TURF	PARKS & REC	MATERIALS	\$1,450.00	709771	FERTILIZE
1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	\$58.21	709781	FUEL FOR PARKS AND REC
1702	FLEETCOR TECHNOLOGIE	PARKS & REC	FUEL & OIL	\$90.63	709782	FUEL FOR PARKS AND REC
4457	AT&T WIRELESS	PARKS & REC	PROFESSIONAL SERVICES	\$135.09	709748	DECEMBER INVOICE
2493	SGA TROPHY & AWARDS	PARKS & REC	AWARDS/TROPHIES	\$476.00	709823	FOOTBALL TROPHIES
4000	ACTION CHEMICAL	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	\$35.22	709741	MOP HANDLES
4000	ACTION CHEMICAL	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	\$521.76	709741	LINERS, PINESOL, BATHROOM TISSUE
4000	ACTION CHEMICAL	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	\$600.00	709741	TOWELS, TISSUE
4000	ACTION CHEMICAL	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	\$36.44	709741	AJAX FOR FIRE STATION 3
4000	ACTION CHEMICAL	ADMINISTRATIVE EXPENSE	CLEANING & JANITORIAL	\$620.00	709741	10 GALLON ODOBAN
38	ADVANCE SAFE & LOCK	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$9.00	709743	KEYS FOR CITY HALL
528	DESOTO COUNTY ELECTR	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$1,478.72	709769	ELECTRICAL WORK TO LIGHTS OUT
1178	MAGNOLIA ELECTRICAL	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$124.80	709801	LIGHT BULBS FOR COURT ROOM
1178	MAGNOLIA ELECTRICAL	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$496.57	709801	MATERIALS FOR CITY HALL LIGHTS
1831	SOUTHAVEN SUPPLY	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$23.98	709824	CABLES FOR CITY HALL
1831	SOUTHAVEN SUPPLY	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$19.99	709824	POWER STRIP FOR CITY HALL
1831	SOUTHAVEN SUPPLY	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$3.94	709824	KEY FOR CITY HALL
1831	SOUTHAVEN SUPPLY	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$7.37	709824	MATERIALS FOR LIGHTS AT CITY H
5263	AFFORDABLE PEST	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$472.00	709744	PEST CONTROL FOR CITY BUILDING
6297	HL FLAKE	ADMINISTRATIVE EXPENSE	FACILITIES MANAGEMENT	\$76.18	709794	50 BLANK KEYS
556	DESOTO COUNTY SUPERV	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$1,385.00	709770	NOV JANITORIAL SERVICES LIBRARY
687	FEDERAL EXPRESS CORP	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$148.74	709777	MAILINGS
950	HOSPITAL WING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$60.00	709796	J. TURNER, C. WARNICK AND A. CARLISLE
1457	NEEL-SCHAFFER INC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$1,040.04	709811	ND.06145.020 CITY OF HORN LAKE RPR - FY 20
1457	NEEL-SCHAFFER INC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$1,316.72	709813	NS.05899.120 HORN LAKE GENERAL SERVICES - FY 2020
3098	CIT FINANCE, LLC	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$91.80	709762	CANON COPIER
5472	SOUTHERN TELECOM	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$3,894.56	709826	DECEMBER INVOICE
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$53.68	709772	CANON IR4525I
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$588.00	709772	CANON IRC5540I
5903	DEX IMAGING	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$123.96	709772	RICHOH 3053
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$460.57	709822	FINANCE DEPT
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$60.72	709822	6400 E CENTER STREET
5956	RJ YOUNG	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$252.56	709822	CANON IR625
6471	INTACT INSURANCE	ADMINISTRATIVE EXPENSE	PROFESSIONAL SERVICES	\$5,652.18	709797	OAB-218963-01-EB-3 CLAIM NUMBER

6073	SOUTHERN BILLING SER	ADMINISTRATIVE EXPENSE	TELEPHONE EXPENSE	\$842.00	709825	SIP CHANNELS
1356	ATMOS ENERGY	ADMINISTRATIVE EXPENSE	UTILITIES	\$2,182.20	709754	3101 GOODMAN ROAD WEST
2082	VULCAN MATERIALS	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$264.69	709833	LA 610 FOR STREETS
2082	VULCAN MATERIALS	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$539.07	709833	LA 610 FOR STREETS
4181	TRI- FIRMA EXCAVATO	ADMINISTRATIVE EXPENSE	ROAD IMPROVEMENTS	\$1,102.88	709830	INLET REPAIR AT 5555 PRAVIN DR
1356	ATMOS ENERGY	LIBRARY EXPENSE	UTILITIES	\$476.25	709753	2885 GOODMAN ROAD WEST
704	FIRST SECURITY BANK	DEBT SERVICE EXP	4.5 M STREET BOND	\$19,524.38	709779	SERIES 2011 BOND
1457	NEEL-SCHAFFER INC	BOND FUNDED CAP PROJ EXP	2019 STREET REHAB PROJECT	\$4,057.75	709812	NS.15236.002 HL 2019 STREET REHAB - PHASE II
1457	NEEL-SCHAFFER INC	BOND FUNDED CAP PROJ EXP	2019 STREET REHAB PROJECT	\$8,979.95	709816	NS.15236.003 HORN LAKE 2019 STREET REHAB - PHASE 3
926	THE HOME DEPOT	UTILITY SYSTEM	MATERIALS	\$20.58	709827	HURT ROAD / FAXON
926	THE HOME DEPOT	UTILITY SYSTEM	MATERIALS	\$174.06	709827	PUBLICWORKS/JOINER
1178	MAGNOLIA ELECTRICAL	UTILITY SYSTEM	MATERIALS	\$98.00	709801	FLASH LIGHTS FOR PUBLIC WORKS
1264	METER SERVICE SUPPLY	UTILITY SYSTEM	MATERIALS	\$746.50	709805	MATERIALS FOR UT
1264	METER SERVICE SUPPLY	UTILITY SYSTEM	MATERIALS	\$2,760.00	709805	METERS
1264	METER SERVICE SUPPLY	UTILITY SYSTEM	MATERIALS	\$469.70	709805	MATERIALS FOR UT
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	MATERIALS	\$97.68	709818	BELTS FOR POPLAR CORNER LS
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	\$10.99	709824	MATERIALS FOR HICKORY CREST LS
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	\$3.96	709824	KEY FOR SEWER TRUCK
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	\$19.99	709824	MATERIALS FOR HOLLY HILLS WATE
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	MATERIALS	\$99.95	709824	MATERIALS FOR HOLLY HILLS WATE
5006	BRENNTAG MIDSOUTH	UTILITY SYSTEM	MATERIALS	\$1,707.21	709758	CHEMICALS FOR GOODMAN RD WATER
5006	BRENNTAG MIDSOUTH	UTILITY SYSTEM	MATERIALS	\$800.35	709758	CHEMICALS FOR BRIARWOOD WATER
5006	BRENNTAG MIDSOUTH	UTILITY SYSTEM	MATERIALS	\$800.35	709758	CHEMICALS FOR NAIL RD WATER PL
78	AMERICAN TIRE REPAIR	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$25.00	709746	FLAT REPAIR UNIT 2354
78	AMERICAN TIRE REPAIR	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$100.00	709746	DISPOSAL TIRES , MOUNT AND BAL
78	AMERICAN TIRE REPAIR	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$25.00	709746	TIRE REPAIR ON 555
1485	NORTH MISSISSIPPI TI	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$447.44	709817	NREW TIRES FOR UT 893
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$149.93	709818	OIL AND FILTER FOR BACK HOE
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$103.03	709818	BATTERY FOR UT 2354
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$18.99	709818	SOCKET FOR UT 222
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$350.43	709818	MATERIALS FOR UT 222
1518	O'REILLY AUTO PARTS	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$170.77	709818	FILTERS AND OIL FOR UT 222
6257	LANDERS SOUTH	UTILITY SYSTEM	VEHICLE MAINTENANCE	\$684.63	709800	REPAIRS TO UT 222

78	AMERICAN TIRE REPAIR	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$180.85	709746	TIRE FOR UT TRAILER
78	AMERICAN TIRE REPAIR	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$140.00	709746	TIRE REPAIR ON BACKHOE
528	DESOTO COUNTY ELECTR	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$1,910.00	709769	MAINTENANCE TO BRIARWOOD WATER
926	THE HOME DEPOT	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$28.34	709827	WOOD FOR UT TRAILER
926	THE HOME DEPOT	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$174.06	709827	WOOD FOR UT TRAILER
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$19.98	709824	SCREWS FOR UTILITY TRAILER
2084	GRAINGER	UTILITY SYSTEM	BUILDING & EQUIP MAINT	\$133.10	709790	MOTOR FOR EXHAUST FAN AT GOODM
6175	UNIFIRST CORPORATION	UTILITY SYSTEM	UNIFORMS	\$49.29	709832	UNIFORMS FOR UT AND ST
6175	UNIFIRST CORPORATION	UTILITY SYSTEM	UNIFORMS	\$50.55	709832	UNIFORMS FOR UT AND ST
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	\$406.18	709786	FUEL FOR UT, ST, AND PLANNING
1702	FLEETCOR TECHNOLOGIE	UTILITY SYSTEM	FUEL & OIL	\$128.61	709783	FUEL FOR UT AND ST
3709	BEST-WADE PETROLEUM	UTILITY SYSTEM	FUEL & OIL	\$118.07	709756	
844	HANCOCK BANK CORPTRU	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$650.00	709791	HL W&S REV REF BDS 2015
1457	NEEL-SCHAFFER INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$433.35	709811	ND.06145.020 CITY OF HORN LAKE RPR - FY 20
1457	NEEL-SCHAFFER INC	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$1,293.45	709813	NS.05899.120 HORN LAKE GENERAL SERVICES - FY 2020
2095	WALLS WATER ASSOCIAT	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$7,510.53	709834	SEWER COLLECTED IN WALLS, HORN
4457	AT&T WIRELESS	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$421.53	709748	DECEMBER INVOICE
6121	HIGH TIDE TECHNOLOGI	UTILITY SYSTEM	PROFESSIONAL SERVICES	\$1,200.00	709793	ANNUAL COMMUNICATIONS FOR HIGH
379	COAHOMA ELECTRIC POW	UTILITY SYSTEM	UTILITIES	\$36.52	709763	HICKORY CREST
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$122.93	709776	HOLLY HILLS PARK CHAPEL HILL
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$17,538.02	709776	STREET LIGHTS
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$42.55	709776	FLOOD LIGHT CHOCTAW PARK
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$139.45	709776	FLOODS FAIRFIELD MEADOW PARK
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$17.95	709776	4556 BONNE TERRE DRIVE
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$29.16	709776	4275 HIGHWAY 51 N
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$109.10	709776	4356 SHARON DRIVE
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$161.38	709776	4787 BONNE TERRE DRIVE
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$237.38	709776	4526 ALDEN LAKE DRIVE WEST
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$116.37	709776	1007 GOODMAN ROAD WEST
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$23.84	709776	1025 HIGHWAY 302
651	ENERGY	UTILITY SYSTEM	UTILITIES	\$22.37	709776	LAKE FOREST SUBDIVISION
944	HORN LAKE WATER ASSO	UTILITY SYSTEM	UTILITIES	\$174.45	709795	E CENTER
944	HORN LAKE WATER ASSO	UTILITY SYSTEM	UTILITIES	\$9.75	709795	IRRIG WINDCHASE DRIVE
1356	ATMOS ENERGY	UTILITY SYSTEM	UTILITIES	\$106.17	709749	6357 HURT ROAD
1356	ATMOS ENERGY	UTILITY SYSTEM	UTILITIES	\$363.87	709752	6400 CENTER STREET EAST

6	A-1 SEPTIC TANK	UTILITY SYSTEM	SEWER MAINTENANCE EXP	\$1,210.00	709740	CLEAN OUT SEWER LIFT STATIONS
1831	SOUTHAVEN SUPPLY	UTILITY SYSTEM	SEWER MAINTENANCE EXP	\$84.72	709824	NUTS AND BOLTS, BLADES FOR SEW
5926	MAGNOLIA PUMP	UTILITY SYSTEM	SEWER MAINTENANCE EXP	\$3,456.91	709802	2 GRINDER PUMPS FOR LIFT STATI
				\$195,640.33		

Order #12-12-20

Approval of Claims Docket

Be It Ordered:

By the Mayor and Board of Aldermen to approve the Claims Docket as presented, provided funds are budgeted and available, finding that the expenditures are to objects authorized by law.

Said motion was made by Alderman Jones and seconded by Alderman Johnson.

A roll call vote was taken with the following results:

Ayes: Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, and Alderman Johnson.

Nays: Alderman White and Alderman Roberts.

Absent: None.

So ordered this 15th day of December, 2020.

Mayor

Attest:

City CAO/City Clerk
Seal

** At this time the Mayor called on Ethan Greene, Planning Director, who presented the staff report background, discussions from the Planning Commission, staff comments, and staff recommendation from the Planning Commission on a Sign Code Amendment. Alderman Johnson asked if this affected all gas station signs. After the recommendation of the City Attorney, the Mayor asked for a motion to authorize a notice for public hearing for the proposed sign code amendment.

Order #12-13-20

Approval to advertise public hearing for sign code amendment

Be It Ordered:

By the Mayor and Board of Aldermen to authorize the publication of a notice of public hearing on the proposed amendment to the sign code ordinance to exempt fuel prices from the electronic change messaging signs ban in the I-55 and Highway 51 overlay districts, as proposed and recommended by the Planning Commission.

Said motion was made by Alderman Jones and seconded by Alderman White.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, Alderman Johnson, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 15th day of December, 2020.

Mayor

Attest:

City CAO/City Clerk
Seal

** At this time the Mayor opened the Public Hearing for Case No. 2013 Design code variance – appeal. Mr. Greene presented the staff report, background, and discussion from the Planning Commission meeting on accessory building, building design in commercial districts, and variances. Mr. Greene shared the staff comments/opinion that the prohibition on accessory storage in the side yard is overly onerous and the architectural code’s strict application is also unreasonably unfair as concerns the 20% glass requirement for a garage building for auto storage. Mr. Greene stated this is required of all new non-residential buildings in the

City. Mr. Green stated this would be an improvement over the current site but staff does not believe it falls within the code or meets the requirement for a variance. Mr. Greene stated he had pictures of the proposed site of the new building. Alderman Jones asked about the setback requirement. Mr. Greene stated the setback requirement is 5 feet. Alderman Bledsoe asked what was recommended by the Planning Commission. Mr. Greene stated they denied the variance. Mr. Greene stated the new property owner has purchased the property and will be making additional improvements. Mr. Paul (the applicant) shared what was proposed with the new storage building with roll up doors to be able to clean up the property and store all the inventory in the new building. Alderman Johnson asked about the current storage container. Mr. Paul stated the storage container will no longer be needed. Francis Miller stated he was for whatever it takes to improving business and make it safe in Horn Lake. Alderman Jones asked Ms. Linda McGan her view as a Planning Commissioner. Ms. McGan stated she did not feel they could make this amendment without the Board approval. No one spoke or offered evidence against the application. The Mayor closed the public hearing.

Order #12-14-20

Order to approve Case No. 2013

Be It Ordered:

By the Mayor and Board of Aldermen to reverse the decision of the Planning Commission and to approve Case No. 2013 variance for a 2-door storage garage in the side yard of 2214 Goodman Road, as presented, including a variance to the 50% exterior wall finishes and 20% glass façade architectural standards requirements contained in Appendix A, Article XIII(F)(1)(b) and (d) of the Horn Lake Municipal Code.

Said motion was made by Alderman Roberts and seconded by Alderman White.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, Alderman Johnson, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 15th day of December, 2020.

Mayor

Attest:

City CAO/City Clerk

Seal

Order #12-15-20

Order to sell duty weapon

Be It Ordered:

By the Mayor and Board of Aldermen to approve the sale of duty weapon to Tim Harris upon his retirement, a Glock Model 22-40 caliber, Serial Number BLVG923, for \$1.00, pursuant to Miss. Code Ann. Section 45-9-131.

Said motion was made by Alderman Roberts and seconded by Alderman Jones.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, Alderman Johnson, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 15th day of December, 2020.

Mayor

Attest:

City CAO/City Clerk
Seal

Order #12-16-20

Order to declare surplus

Be It Ordered:

By the Mayor and Board of Aldermen to declare the following property/vehicles as surplus in the Parks Department and to authorize disposition pursuant to State Law and finding the fair market value of any property to be recycled, destroyed, or scrapped is zero: 52 Metal Light Boxes & 2 old metal gates to be taken to the scrap yard and 2000 Dodge Dakota Truck# 1875 Tag# MSG13253 Vin# 1B7GL22X6Y5641875 with 103,998 miles and 1997 Ford F150 Truck# 301 Tag# MSG (Tag Unreadable) Vin# 1FTZF17281NB96096 with 312,048 miles to be auctioned on GovDeals.com.

Said motion was made by Alderman Jones and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, Alderman Johnson, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 15th day of December, 2020.

Mayor

Attest:

City CAO/City Clerk
Seal

Order# 12-17-20

Determination to go Into Executive Session

Be it Ordered:

By the Mayor and Board of Aldermen to go into determination for Executive Session.

Said Motion was made by Alderman Jones and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, Alderman Johnson, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 15th day of December, 2020.

Mayor

Attest:

City CAO/City Clerk
Seal

Order# 12-18-20

Order to come out of Determination for Executive Session

Be it Ordered:

By the Mayor and Board of Aldermen to come out of Determination for Executive Session.

Said Motion was made by Alderman Jones and seconded by Alderman White.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, Alderman Johnson, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 15th day of December, 2020.

Mayor

Attest:

City CAO/City Clerk
Seal

Order #12-19-20

Order to go into Executive Session

Be it Ordered:

By the Mayor and Board of Aldermen to go into Executive Session regarding:

- A. Discussion of personnel matters in the Finance Department
- B. Discussion of personnel matters in the Parks Department
- C. Discussion regarding the prospective purchase, sale or leasing of lands

Said Motion was made by Alderman Jones and seconded by Alderman White.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, Alderman Johnson, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 15th day of December, 2020.

Mayor

Attest:

City CAO/City Clerk
Seal

Order #12-20-20

Order to Come Out of Executive Session

Be it Ordered:

By the Mayor and Board of Aldermen to come out of Executive Session.

Said Motion was made by Alderman Jones and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, Alderman Johnson, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 15th day of December, 2020.

Mayor

Attest:

City CAO/City Clerk
Seal

Order #12-21-20

Order to hire

Be It Ordered:

By the Mayor and Board of Aldermen to hire Mandy Alford as Finance Officer at a salary of \$60,000 effective January 4, 2021.

Said motion was made by Alderman Jones and seconded by Alderman Bledsoe.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Bledsoe, Alderman Guice, Alderman Jones, and Alderman Johnson.

Nays: Alderman Bostick and Alderman Roberts.

Absent: None.

So ordered this 15th day of December, 2020.

Mayor

Attest:

City CAO/City Clerk
Seal

Order #12-22-20

Order to accept resignation

Be It Ordered:

By the Mayor and Board of Aldermen to accept the resignation of Employee #61 effective December 15, 2020, pending further disciplinary proceedings and potential disciplinary action for violation of personnel policy 701.

Said motion was made by Alderman White and seconded by Alderman Jones.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Jones, Alderman Johnson, and Alderman Roberts.

Nays: None.

Absent: None.

So ordered this 15th day of December, 2020.

Mayor

Attest:

City CAO/City Clerk
Seal

Order to Adjourn

Be it Ordered:

By the Mayor and Board of Aldermen to adjourn this meeting.

Said Motion was made by Alderman White and seconded by Alderman Roberts.

A roll call vote was taken with the following results:

Ayes: Alderman White, Alderman Bledsoe, Alderman Guice, Alderman Bostick, Alderman Johnson, and Alderman Roberts.

Nays: Alderman Jones.

Absent: None.

So ordered this 15th day of December, 2020.

Mayor

Attest:

City CAO/City Clerk
Seal

The minutes for the December 15, 2020 Mayor and Board of Aldermen meeting were presented to the Mayor for his signature on _____, 2020.

City CAO/City Clerk
Seal